

St James Trust – Privacy Policy



St James Trust Website

Before submitting a grant application, we recommend that you view all the information provided on the St James Trust website – stjamestrust.org – to learn more about the Trust, the purpose of the Trust, i.e. to help people in need, hardship or distress in Trowbridge and six surrounding villages, applicants who have been successfully awarded grants in past years and to obtain a grant application form to apply for a grant.

Data we collect

We only collect data from you if you apply for a grant from the Trust. The data we keep will include the following:

Names and addresses
Email addresses
Telephone numbers

and any other information provided by you on the grant application form, your annual accounts and any information you provide in support of your application.

Disclosure

We won't share your information with any other organisation for marketing, market research or commercial purposes, and we don't pass your details to other websites. We would only pass your data on to a third party if required to do so for legal reasons.

Retention

If we are making payments to your organisation, we are required to retain your data for accounting purposes for 7 years following the payment to you; after this time all information is securely destroyed. We may retain information supplied by you if you are successful or not in obtaining a grant from the Trust.

Location

We store your data within the UK.

Consent

We only hold data that you have provided to us and given consent for us to hold.

Updating and Maintaining Data

If you wish to update your data please do so by contacting us by email on stjamestruttrowbridge@gmail.com or by post to 25 St Johns Crescent, Trowbridge. BA14 9EZ.

Your Rights

You can find out what information we hold about you by contacting us by email on stjamestruttrowbridge@gmail.com or by post to 25 St Johns Crescent, Trowbridge. BA14 9EZ.

Links – do we or will we give links to any other charity?

This Privacy Policy only applies to the St James Trust, Trowbridge, and not to any other organisation that you access via links on the Trust website.

Security

Sending information over the internet is generally not completely secure and we can't guarantee the security of your data while it is in transit.